

June 27, 2001

REQUEST FOR JANE BUSHWALLER

APPROVE A SPECIAL ON-LOAN LEAVE OF ABSENCE

DECISION:

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING:

To enable her to work with the Chicago Academy of Science, I request that you approve a special on-loan leave of absence for Jane Bushwaller. The Board of Trustees is requesting that you approve the Board with a written guarantee to reimburse the Board for the full salary, benefits, pension payments, and related expenses that the Board pays to Ms. Bushwaller during the term of the Leave. Information pertinent to this Leave is stated below.

ORGANIZATION: Chicago Academy of Science
Teacher Leadership Center
10 North Clark Street
Chicago, IL 60614
773-549-0606

ISEP: Department of Human Resources
125 South Clark Street, 7th Floor
Human Resources Officer
Attn: Carlos Ponce, Chief
773/553-2690

The Leave will begin August 29, 2001 and will end June 25, 2002. By mutual consent, and subject to Board approval, this Leave may be extended for up to a twelve (12) month period under the same terms and conditions of this Leave.

SCOPE OF DUTIES: Ms. Bushwaller will be working with the Natural History Museum's education staff to help increase science knowledge and achievement of the natural science to Chicago public school students and their teachers. She will be interacting with museum members on the museum floor, interacting with museum workshops, and will be responsible for in-person and work with online departments for webcasting.

AFFIRMATIVE ACTION: Not Applicable

Within Appropriation: _____

Kenneth C. Gotsch
Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form: *MAN*

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Marilyn F. Johnson
Marilyn F. Johnson
General Counsel