

APPROVE ENTERING INTO AN AGREEMENT WITH THE ADVOCAT GROUP FOR CONSULTING SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with The Advocat Group ("Advocat") to provide consulting services

to the Office of Technology Services at a cost not to exceed \$186,775.00. Consultant was selected on a non-competitive basis because of its specific expertise in and solid understanding of disability public

written agreement for Consultant's services is currently being negotiated by Consultant and no payment shall be made to Consultant

policy and educational systems. A written agreement shall be provided

within ninety (90) days of the date of this Board Report. The following information is provided for your information: In the event a written agreement is not executed below:

information pertinent to this agreement is stated below:

SPECIFICATION NO: 01#260286

CONSULTANT: The Advocat Group

3719 Yuma Street, NW  
Washington, DC 20016

Contact: Curtis Richards

Telephone No. (202) 966-7659

Vendor No. 10970

USER:

Office of Technology Services

125 South Clark, 3rd Floor

Chicago, Illinois 60603

Contacts: Elaine J. Williams, Chief Technology Officer

Technology Officer  
Phone: (773) 563-1300

Telephone

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**ARBITRATION RIGHTS:** Either party shall have the right to terminate this Agreement (60) days written notice.

an for the Board

**SCOPE OF SERVICES:** Advocat will provide a preliminary report and outline a plan of

ard compliance with Section 508 standards of the Technology Related Assistance for Individuals with Disabilities Act of 1988. In addition, Advocat will provide a variety of specific training, technical assistance and policy development services. An evaluation of ten (10) test sites will be conducted to assess the major electronic and information technology systems. Advocat shall also conduct a general assessment of CPS technology policies, procedures and purchasing standards.

CPS personnel to determine administrative processes and information technology functions.

structures and acquisition plans, and evaluate and assess major electronic and information technology systems, including Web Presence, both Internet and Intranet, Email Systems, Telephone Systems, Fax Systems, Copy Machines, Conference Rooms, and other hardware and software.

**DELIVERABLES:** Advocat will

• Conduct four separate overview seminars to introduce CPS administrative and information technology to the concepts of accessible electronic and information technology. Each seminar would be limited to 10 participants each, be two hours in length and spread over several days.

• Draft a broad policy directive asserting Chicago Public Schools' commitment to creating an accessible electronic and information technology environment for students, employees and other stakeholders.

...and information accessibility standards: ... policy,

... Develop a Strategic Plan for meeting electronic and information accessibility standards: ...  
... Develop a potential job description and revise existing job descriptions ...  
... central is an analysis of electronic and information technology

... Conduct six classes for CPS personnel on accessible electronic and information technology standards based on Section 508 regulations. These courses would be limited to participants each and be three hours in length; and

... Submit a final report with specific information on accessibility levels at each of the sites. This report will offer details about accessibility and outline steps necessary to achieve an environment of accessible electronic and information technology for people with disabilities as well as suggest avenues, and make specific recommendations, for addressing accessibility deficiencies.

**OUTCOMES:** ... 508A standards ...  
... technology systems



... 508A standards ...

Indebtedness. The Board's Indebtedness Policy adopted July 26, 1995 (95-0726 EX3) as amended  
of the agreement. from time to time, shall be incorporated into and made a part  
1005 (05-0037 PL12) as amended from time to time. The Board's Ethics Code adopted September 27,