

APPROVE ENTERING INTO AN AGREEMENT WITH DESKS INC.

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Desk Inc. for the purchase of office workstations products for the Department of Operations at a cost not to exceed \$32,616.00. Vendor was selected pursuant to a duly advertised Bid Solicitation (Specification # 01-250245). A written agreement for purchase is available for the Vendor prior to the execution of the written agreement. The signature authority granted herein shall automatically respond in the event a written agreement is not executed within the period of time specified below. In the interim, the Board may terminate this agreement with the Board having the option to extend the contract for one additional one-year period.

SPECIFICATION NO.: 01-250245

VENDOR: Desks Inc.
2323 W. Pershing Road
Chicago, IL 60609

Alison Walwark
(773) 650-9702
Vendor # 21165

USER: Department of Operations/ Capital Planning
Chicago, IL 60603
Rebecca Grespan
(773) 553-2909

EARLY TERMINATION RIGHT: The Board may terminate this agreement for any reason with 30 days notice.

DESCRIPTION OF PURCHASE:

1. Goods: Workstation Type A-1L (A-1L) Unit Price: \$2,302.30	2. Goods: Workstation Type A-3L (A-3L) Unit Price: \$2,302.30	3. Goods: Workstation Type A-4L (A-4L) Unit Price: \$2,302.30
4. Goods: Workstation Type A-3L (A-3R) Unit Price: \$2,302.30	5. Goods: Workstation Type A-4L (A-4R) Unit Price: \$2,302.30	6. Goods: Workstation Type C-1L (C-1R) Unit Price: \$5,614.00
7. Goods: Workstation Type D-1L (D-1R) Unit Price: \$2,531.20	8. Goods: Workstation Type D-2L (D-2R) Unit Price: \$2,531.20	9. Goods: Tables (Small)
10. Goods: Tables		

02-0123-PR6

Grand Total Cost Not to Exceed: \$32,515.00

COMPENSATION: Vendor shall be paid as follows: based upon the actual items ordered at the specified unit prices in the written agreement in an amount not to exceed the sum of \$32,515.00 for the term...

AUTHORIZATION: I, the undersigned, do hereby authorize the undersigned to execute and deliver the written agreement. Authorize the Procident and Suppliers to execute the agreement...

ON: This contract is in full compliance with the goals required the Revised Remedial

AFFIRMATIVE ACTI

(WBE Plan)

Plan for Minority and Women Business Enterprise Contract Participation (M

