

March 27, 2002

0240327-PP-R18

**ADMINISTRATIVE SERVICES AGREEMENT**

**FOR THE BOARD'S OWNER CONTROLLED INSURANCE PR**

**OGRAM**

**THE BOARD'S EXECUTIVE OFFICERS HEREBY AGREE TO THE FOLLOWING:**

Department of Risk and Benefits Management will incur benefit payment amounts annually and will

**DELIVERABLES:** Aon shall continue to provide (i) monthly enrollment and bid tracking reports, (ii) semi-annual stewardship reports, (iii) monthly loss runs submitted directly by Martin Boyer, (iv) quarterly

**OUTCOMES:** Aon's services shall continue to result in cost-effective management of the Board's OCIP insurance program and the cost-effective placement of policies

**AUTHORIZATION:** Authorize the President and Secretary to execute the renewal agreement.

**COMPENSATION:** AON shall be paid an annual administrative fee of \$875,000 in quarterly installments for services as defined

**AFFIRMATIVE ACTION:** Pursuant to Section 3.7 of the WBP Plan since the vendor is merely a conduit

**FINANCIAL:** Charge \$875,000 to Capital Improvement Program Budget Classification: 0230-Various Capital Funds-000

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