

BOARD REPORT 97-0326-PO1 AND  
IN THE USE OF THE INTERNET, THE

AMEND BOARD REPORT 00-0126-PO1 RESCIND B  
ADOPT THE CHICAGO PUBLIC SCHOOLS' POLICY O

INTERNET, ELECTRONIC MAIL, AND COMPUTER ACCESS BY AUTHORIZED USERS.

CPS-IN

**PURPOSE:**

This policy sets forth the standards governing Chicago Public Schools' authorized users' access of information through the Internet, the Chicago to local, state, national and international sources and electronic mail access. This policy also sets forth the Chicago Public Schools' Internet and computer access and use of these resources.

**B. Disclaimer**

The Ontario Direct Connect service is a network of servers that connect to the Internet. The Internet is a collection of thousands of worldwide networks and organizations that contain millions of pages of information. Some pages contain information that is sexually explicit and inappropriate material, included, but not limited to the following categories:

Adult Content, Hate, Violence, Weapons, Racism, Terrorism, and

Even, malicious source

Even at least some content was this material while using the Internet

Even, malicious source

request may be processed with highly offensive

TABLE USES

A. ACCEPTABLE USES

Users are to conduct themselves in a professional manner, as representatives of the Chicago Public Schools. Users are to respect privacy and are not to represent themselves as another individual. The use of the Internet, Intranet, computer access, and electronic mail for non-work-related purposes is prohibited. The use of these resources must not divert services to other authorized users.

- 2. Users may access appropriate technologies related to job-related functions, such as effective communications with schools, central service center departments, and offices. The public and non-government entities are to be used in a non-work-related manner for research-related information and to inform the public about authorized programs and services.

3. Materials including Public Domain materials may be downloaded and used using the network as long as these materials are related to business functions. Users may distribute authorized materials in the Public Domain. The user assumes all responsibility regarding the determination of whether the materials are in the Public Domain; further, the user assumes a responsibility regarding his or her decision to place unauthorized materials in the Public Domain. The Board of Education is not liable for copyright violations that may occur.

4. Due to systemwide standardization, users may not be able to download stand-alone applications from the Internet.

Some materials on the global Internet are termed "Shareware." These materials may be downloaded and used, but they are copyrighted materials. The manufacturer usually gives permission to use the material for examination. If users choose to continue the download under other requests that the user register his/her name using these materials, the user assumes responsibility for all license fees charged for the utilization of Shareware materials. The Board of Education is not liable for license fees related to the use of Shareware materials.

B. UNACCEPTABLE USES

Unacceptable uses of the Internet, Intranet, computer access, and electronic mail

- 1. No outgoing message on the Internet, Intranet, or any other network may quote policies, Board Rules, procedures, documents published by the Chicago Public Schools, or other official sources. Non-work-related uses including but not limited to games, wagering, gambling, junk mail, chain letters, jokes, private business affairs, fundraisers, political lobbying, or religious activities are prohibited under this policy.

the use of weapons or devices

injury, harassment, or which describe or promote the associated with terrorist activities, or which is likely to or intended to incite violence, is prohibited.

4. Accessing information which may contain sexually explicit images or information

standards for use of a publicly owned and operated communication vehicle, or which could be considered to be harassing or

disparaging of others on the basis of, but not necessarily limited to, race, national origin, marital status, age, disability, religion, ancestry, parental status, sex, sexual preference, marital status, or

unlawful source of income is prohibited. marital or discharged status of

purpose of infiltrating a computer system without authorization or for damaging or

altering without authorization the software components of a computer or computer

system is prohibited.

of gaining unauthorized access to information sources including information obtained in violation of the Illinois School Student Records Act is prohibited.

6. Seeking to gain but not limited to, information in violation of the Illinois School Student Records Act (105 ILCS 10/1) is prohibited.

7. Destruction, alteration, dissemination, dissemination, or violation of rights of access to or interference with the integrity of critical computer-based information and/or

information resources, without authorization, is prohibited. interference with the privacy

of subjects of the rights of individuals or entities that are creators, authors, users, or contributors to information resources, without authorization, is prohibited.

8. Providing access to unauthorized individuals is prohibited.

of the author is prohibited materials

9. Use of copyright or proprietary information without permission is prohibited. As provided by federal law and international treaties, copyright



The Chicago Public Schools has the right to monitor and log any and all aspects of its computer system including, but not limited to, monitoring internet sites visited by users, monitoring chat sessions sent and received by users, monitoring file downloads, and all communications.

Internet, intranet, and electronic mail use to ensure that these resources are being used for business purposes consistent with this policy.

When inappropriate use is determined by the supervisor of an authorized user, the supervisor will notify in writing the Chief Information Technology Officer of the Chicago Public Schools, who is

authorized to terminate the user's access privileges. An employee may appeal this decision through discipline procedures for employees in Board Report 95-1025-PO1 and a parent- or consultant may appeal this decision directly to his or her supervisor; and the parent- or community-volunteer may appeal this decision directly to the school principal.

Inappropriate use of these resources in violation of this policy may subject the user to corrective action consistent with Chicago Public Schools policies and procedures. This action may include, but is not limited to, suspension of privileges up to and including discharge and prosecution.

Noted

