

**APPROVE ENTERING INTO AN AGREEMENT WITH GAIL MERRITT & ASSOCIATES
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Gail Merritt & Associates to provide consulting services to the Office of Mathematics and Science ("OMS") for communication consulting and support services at a cost not to exceed \$30,000. Consultant was selected on a non-competitive basis because it has the necessary skills, expertise, and familiarity with OMS to provide the services. A written agreement for the services is currently being negotiated. No payment will be made to Consultant prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board

Report. Information pertinent to this agreement is stated below.

Specification No.: 04-250181

CONSULTANT: Gail Merritt & Associates

04-1027-PR18

COMPENSATION: Consultant shall be paid at an hourly rate of \$55/hour for no more than 545 hours of services. The total compensation shall not exceed \$30,000.

REIMBURSABLE EXPENSES: None

MEMORANDUM FOR THE DIRECTOR OF THE OFFICE OF THE ATTORNEY GENERAL