

**ADOPT UNIFORM DISCIPLINE CODE:  
THE STUDENT CODE OF CONDUCT FOR ALL CHICAGO PUBLIC SCHOOLS STUDENTS  
FOR THE 2005-2006 SCHOOL YEAR**

**THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:**

That the Chicago Board of Education adopt the Uniform Discipline Code: The Student Code of Conduct for all Chicago Public Schools Students ("UDC") for the 2005-2006 school year which is attached hereto. This UDC has been updated to modify the actions necessary for disciplinary offenses, to clarify certain disciplinary actions, and to modify the actions necessary to discipline students with disabilities. The 2005-2006 UDC will become effective September 13, 2005.

**DESCRIPTION:** Modifications from the previous year's UDC are summarized below and are highlighted

on the attachment:

**Additional Language**

**Title of Policy:** adds language to clarify that the Uniform Discipline Code is the code of conduct for all Chicago Public Schools students.

**Procedural Guide for Students with Disabilities:** adds language to clarify that Saturday, before and after school detentions do not count toward the ten day limit. Also provides that so long as students with disabilities receive special education services, the in-school suspensions do not count toward the 10 day limit. ~~Changes the date of the IEP meeting is required from 10 days after the date of misconduct to 10~~

or cellular telephones.

**Group 2 -- Acts of Misconduct:** adds language to clarify that Act 2-5 applies to school rules and regulations not listed in the UDC.

**Group 2 -- Acts of Misconduct:** adds Act of Misconduct 2-12 for unauthorized possession of pagers or cellular telephones.

**Group 3 -- Acts of Misconduct:** adds Act of Misconduct 3-13 for use of the CPS network or any Information Technology Device for any unauthorized purpose not otherwise listed in the Code.

**Group 4 -- Acts of Misconduct:** adds language to clarify that Act 4-1 applies to false activation of a fire alarm that does not cause the building to be evacuated or that does not cause emergency services to be

**UNIFORM DISCIPLINE CODE:**  
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**2005-2006**

**BOARD OF EDUCATION OF THE CITY OF CHICAGO**  
**POLICY STATEMENT**

The Chicago Board of Education ("Board"), the governing body of the Chicago Public Schools, is responsible for establishing policies under which schools operate. To promote desirable student conduct and behavior, a Uniform Discipline Code (UDC) has been adopted. This Code recognizes that the

Chicago Public Schools has the responsibility for ensuring that the school environment is safe for all students. Furthermore, it expects all students enrolled in the Chicago Public Schools to accept

responsibility for their actions and behavior. Those who are found to possess illegal drugs, firearms, or

- B. Review and revise, if necessary, the behavior intervention plan or, as necessary, develop a functional behavior assessment and intervention plan to address the misconduct.
- C. Determine the appropriateness of an interim alternative educational setting, and as indicated, include in the IEP those services and modifications that will enable the student

to continue to participate in the general curriculum and address the behavior so that it will not recur.

If the student's behavior is not a manifestation of the disability, school officials may apply the Uniform Discipline Code, taking into consideration the student's special education and disciplinary records. In an

event, however, may the student be suspended without providing appropriate educational services for more than ten (10) consecutive or cumulative school days in a school year.

**STUDENT RESPONSIBILITIES**

**ATTENDANCE**

- Be punctual and attend every class
- Present a written excuse when absent or tardy
- Provide proper identification when requested

**DRESS AND GROOMING**

- Observe basic standards of cleanliness, modesty, and good grooming

- Do not take or damage property of other students, school personnel, or the Chicago Public Schools
- Return in the best condition possible any books, equipment, and other school materials
- Return all found property to the Lost and Found or to the school main office
- Behave in a manner that is consistent with the Uniform Discipline Code; know and follow school rules and procedures
- Have pride in your school
- Be honest and courteous

Refrain from drug use, alcohol use, and possession of prohibited items of illegal

**EQUAL TREATMENT IN ALL ASPECTS OF THE EDUCATION SYSTEM**

- Due process in disciplinary reassignment, in-school suspension, suspension for 10 days or less, and expulsion.
- Educational services, when married and/or pregnant, under the same conditions afforded other students
- Privacy in personal possessions (subject to school officials' right to conduct searches when they are reasonable)
- Liberty to distribute independent publications in school without substantial or material

**FREE AND APPROPRIATE COUNSELING SERVICES**

- Information about guidance services and cocurricular activities
- Help for an alcohol-, health-, or drug-related problem

**PARENT RESPONSIBILITIES**

- Present to school officials your case/cause in a calm, reasoned manner
- In the best interest of the student, work with the school on disciplinary matters

Visit the school regularly, obtain a visitor's pass in the principal's office.

Devote schedule exclusively to official duties

- Provide assistance to the Law Department in expulsion proceedings, including identification and production of witnesses and transmittal of documents to the Chief Education Officer or designee, and review all documentation forwarded to ensure that it is

complete, accurate and properly written

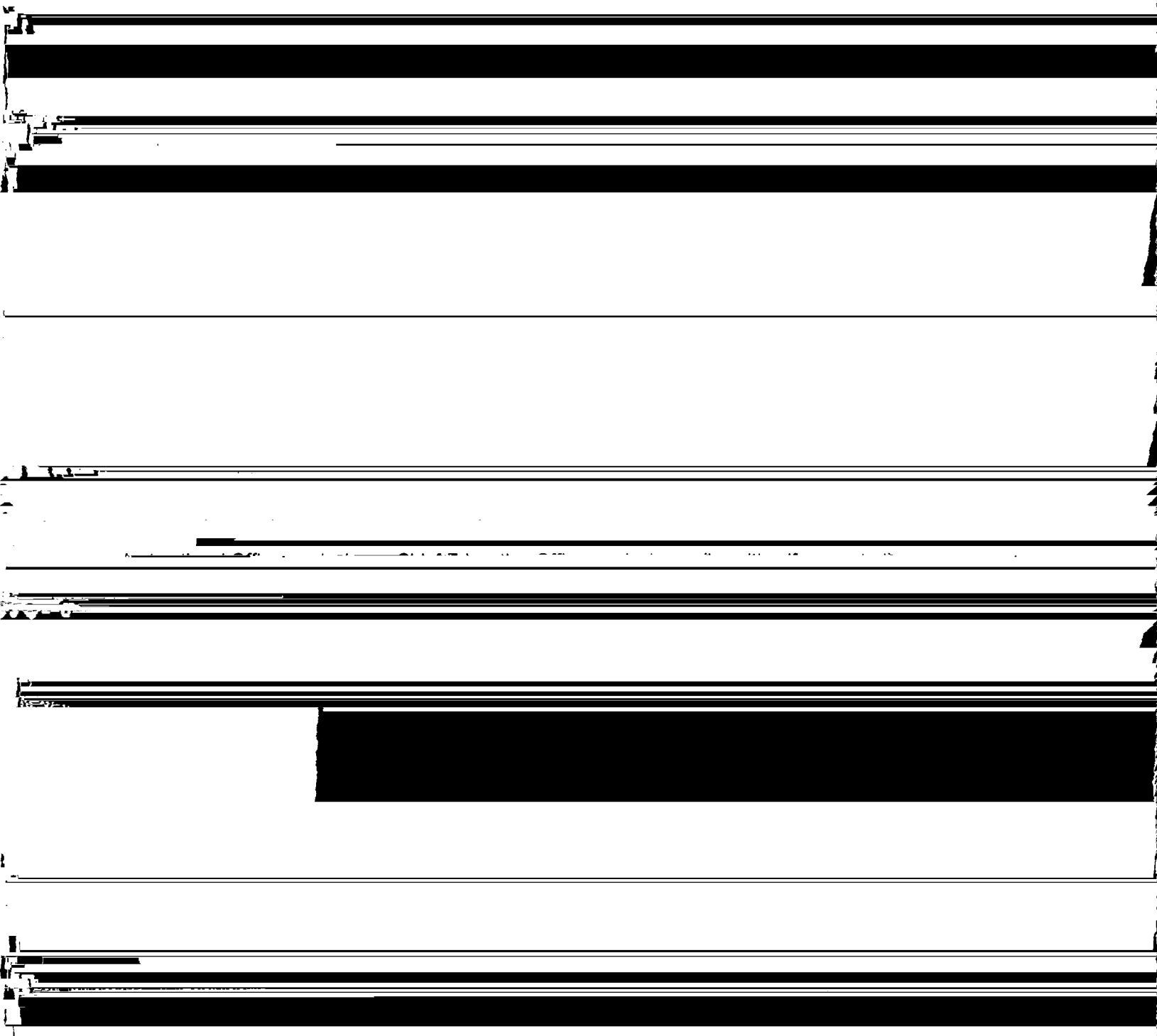
- Make every reasonable effort to have a conference with the student's parent or legal



detention or otherwise be barred from attending class. However, students who fail to adhere to such policies may be subject to the loss of extracurricular activities. Schools may institute dress code policies

**APPEALS TO DISCIPLINARY ACTION**

All appeals of a student's suspension after a final decision by the principal shall be made to the Area



**GROUP 1 - ACTS OF MISCONDUCT**

These acts of misconduct include *inappropriate* student behaviors in the classroom or on the

- 1-1 Running and/or making excessive noise in the hall or building
- 1-2 Leaving the classroom without permission
- 1-3 Being improperly dressed<sup>1</sup>
- 1-3 1-4 Displaying any behavior that is disruptive to the orderly process of classroom instruction
- 1-4 1-5 Loitering
- 1-5 1-6 Failure to attend class without a valid excuse

- 1-6 1-7 Persistent tardiness to school or class
- 1-8 Unauthorized possession of papers or cellular telephones<sup>2</sup>

- 1-7 1-9 Use of the CPS computer network for the purpose of accessing non-educational material<sup>31</sup>

**Disciplinary Action - Minimum to Maximum**

**FIRST VIOLATION**

- ◆ Teacher-Student Conference
- ◆ Teacher-Student-Parent Conference

**GROUP 2 - ACTS OF MISCONDUCT**

These acts of misconduct include those student behaviors that *disrupt* the orderly educational process in the school or on the school grounds, such as the following:

- 2-1 Posting or distributing unauthorized or other written materials on school grounds
- 2-2 Leaving the school without permission
- 2-3 Interfering with school authorities and programs through walkouts or sit-ins
- 2-4 Initiating or participating in any unacceptable minor physical actions
- 2-5 Failing to abide by school rules and regulations not otherwise listed in the Uniform Discipline Code

- 2-7 written materials, language or gestures
- 2-7 Possession and/or use of tobacco products, matches, cigarette lighters, or rolling papers
- 2-8 Defying (disobeying) the authority of school personnel

- 2-10 Unauthorized use of school parking or other areas

**GROUP 3 - ACTS OF MISCONDUCT**

These acts of misconduct include those student behaviors that *seriously disrupt* the orderly educational process of the Chicago Public Schools, such as the following:

- 3-1 Disruptive behavior on the school bus<sup>6</sup>
- \*\*3-2 Gambling
- 3-2 Fighting two people—no injuries

**GROUP 4 - ACTS OF MISCONDUCT**

The acts of misconduct include those student behaviors that may seriously affect the educational

educational process of the Chicago Public Schools, such as the following:

- \*\*4-1 False activation of a fire alarm that does not cause a school facility to be evacuated or does not cause emergency services to be notified
- \*\*4-2 Extortion
- \*\*4-3 Assault
- \*4-4 Vandalism or criminal damage to property
- \*\*4-5

**GROUP 5 - ACTS OF MISCONDUCT**

These acts of misconduct include those student behaviors that *most seriously disrupt* the orderly educational process in the Chicago Public Schools, such as the following:

- \*5-1 Aggravated assault
- \*5-2 Burglary

\*5-4 Use of intimidation, credible threats of violence, coercion, persistent severe bullying

**GROUP 6 - ACTS OF MISCONDUCT**

The acts of misconduct listed in this Code are intended to be illustrative and not exhaustive. Acts of misconduct not specifically listed in this Code may be considered acts of misconduct if they are of a similar nature to those listed in this Code.

orderly educational process in the Chicago Public Schools but also mandate the disciplinary action described below:

\*6-1 Use, possession, and/or concealment of a firearm/destructive device or other weapon as defined in this Code, or use or intent to use any other object to inflict bodily harm

\*6-2 Intentionally causing or attempting to cause all or a portion of the CPS Network to become

[REDACTED]

[REDACTED]



EXPULSION GUIDELINES

Emergency Referral

- ◆ After serving the designated term of suspension, students who commit extremely serious infractions of C.A.R.S. 5 and 6 of the Uniform Discipline Code may be referred for placement in

**GLOSSARY**

**Aggravated assault** - Any assault done with a deadly weapon or done by a person who conceals his/her

**Aggravated battery** - Any battery to another that either causes great harm, is done with a deadly  
weapon, or is done by a person who conceals his/her identity. The use of physical force against school

**Alternative school placement** - Disciplinary reassignment to the Safe Schools Alternative Program; serves students in grades 6-12 and offers specialized curriculum, smaller teacher-student ratios, and support services.

**Arrest** - Detention of a person by a police officer resulting from a criminal charge and a complaint filed

**Expulsion** The removal of a student from school for 11 days or more, to a maximum of two calendar

years. An expulsion requires a due process hearing including written notification of charges. The student

**Overt display of gang affiliation** - Any act, e.g., wearing clothing or paraphernalia, the display of gang signs, symbols, or insignia that identifies or exhibits an individual's affiliation with a gang. ~~Act or omission that identifies or exhibits an individual's affiliation with a gang. Act or omission that identifies or exhibits an individual's affiliation with a gang.~~

disrupts the educational process. Gang affiliation can be implied from the character of the individual's acts as well as the circumstances surrounding the misconduct.

**Police notification** - A report filed with the Police Department. The action is recorded in the student's file.

**Possession** - Physical control over real or personal property (whether lost, found, mislaid, or stolen), such as clothing, lockers, or bags.

**Prohibited devices** - Prohibited devices, such as pagers, are listed in the Illinois School Code Section 34-18.9

**Robbery** - The taking of personal property in the possession of another by use of force or by threatening

~~Weapon~~ Any object that is commonly used to inflict bodily harm and/or an object that is used or

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APPENDIX A  
REFERENCE GUIDE FOR GROUPS 4, 5 & 6 ACTS OF MISCONDUCT

**SECTIONS 4-13 AND 5-11**

be charged with a violation of Section 4-13 of the Uniform Discipline Code for a first time violation or 5-11 of the Uniform Discipline Code for a second or repeated violation. *If a student uses, or ~~threatens~~ intends to use, any of these objects to inflict harm on someone, the student should be charged with a violation of Section 6-1.*

**Knives - these include but are not limited to:**

- Steak knife or other kitchen knives
- Pen knives/Pocket knives
- Hunting knives
- Swiss Army knife
- Box cutters
- Razors

**Tools - these include but are not limited to:**

- Hammers
- Screwdrivers
- Saws

**APPENDIX A  
REFERENCE GUIDE FOR GROUPS 4, 5 & 6 ACTS OF MISCONDUCT**

**SECTION 6-1**

If a student has any of these objects in his or her possession or uses any such of these objects, (s)he should be charged with a violation of Section 6-1 of the Uniform Discipline Code.

**Firearms - these include:**

- Revolver
- Other firearms
- Any part or portion of a machine gun or rifle, or a gun cartridge

**Knives - these include only the following types of knives:**

- Ballistic knives (knives that are operated by an air or gas pump)

**Explosive Devices/Guns - these include:**

- Tear gas guns
- Projector bombs

- Grenades
- Other explosive substances

**Other Objects - these include:**

- Blackjack
- Billy club
- Slingshot
- Sand club
- Sandbag
- Metal/brass knuckles
- Throwing stars
- Tasers/ stun guns

**6-1 SPECIAL CONSIDERATION**

If a student simply has any of these objects, or any other similar object in his/her possession, (s)he should not be charged with a violation of the Uniform Discipline Code. If a student uses any of these or

**APPENDIX B**  
**NOTICE TO PARENTS AND STUDENTS REGARDING STUDENT RECORDS**

Under the Federal Family Educational Rights and Privacy Act ("FERPA") and the Illinois School Student



Accountability, 100 W. Randolph St., Suite 14-300, Chicago, IL 60601. For more information on how to  
review and/or challenge a student's record, contact the Board of Education, 100 W. Randolph St., Chicago, IL 60601.