

AMEND BOARD REPORT 06-0322-PR12

AMEND BOARD REPORT 05-0727-PR25

APPROVE EXERCISING OPTION TO RENEW AN AGREEMENT WITH HERFF JONES, INC.

FOR CAPS AND GOWNS FOR THE SUMMER BRIDGE GRADUATION

THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

Approve exercising option to renew an agreement with Herff Jones, Inc. to provide caps and gowns for the Summer Bridge and Winter-Term graduations to the Office of Instruction and School Management at a cost not to exceed \$105,000.00 per year. A written renewal agreement is currently being negotiated. Herff Jones, Inc. shall provide no caps and gowns and no payment shall be made to Herff Jones, Inc. prior to execution of the written renewal agreement. The authority granted herein shall automatically expire in the event a written

AFFIRMATIVE ACTION:

The vendor is not in compliance with the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation. The MWBE participation goals for this contract include 25% total MBE and 5% total WBE.

The vendor has had the contract for two years and has not achieved the MWBE goals throughout the contract

period; therefore OBD recommends a new solicitation process.

FINANCIAL: Charge to Office of Instruction and School Management \$53,437.50 + \$51,562.50
Fiscal Year: 2005-2006 = ~~\$53,437.50~~ \$105,000.00
2006-2007 = ~~\$51,562.50~~ \$105,000.00
Budget Classification: 0953-242-021-2056-5320
* Project number will change according to fiscal year*

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-12.1 the Inspector General of the Chicago Board of Education has the authority to conduct certain