

APPROVE AGREEMENTS WITH IT'S YOUR SERVE, INC. AND BARRISTER INVESTIGATIONS AND

FILING SERVICES, INC. FOR LEGAL PROCESS SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve agreements with It's Your Serve Inc, and Barrister Investigations and Filing Services, Inc. to provide legal process services to Talent Office at an aggregate total cost not to exceed \$100,000.00. Vendors were selected on a competitive basis pursuant to Board Rule 7.2 and approved by

11-1109-CPOR-1491. No services shall be provided by and no payment shall be made to any Vendor prior to execution of their written agreement. The authority granted herein shall automatically expire on

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate each agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendors shall provide personal hand delivery services of documents (within 24 to 48 hours) to Chicago

Public School employees who have pending and/or confirmed allegations of misconduct, including notifications of discipline decisions, instructions, and procedures; and legal documents such as summonses, complaints, subpoenas, writs and other court documents to be delivered as directed.

DELIVERABLES:

Vendors shall deliver all proof of notifications for each employee who must be notified timely of pending disciplinary actions, including pending discipline hearings, suspensions without pay, terminations, A.W.O.L. (Absent Without Leave) status, summonses, complaints, subpoenas, writs etc. to the Board's

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS

5/24-12.4, the Inspector General of the Chicago Board of Education has the authority to conduct certain

investigations and that the Inspector General shall have access to all information and personnel

necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the