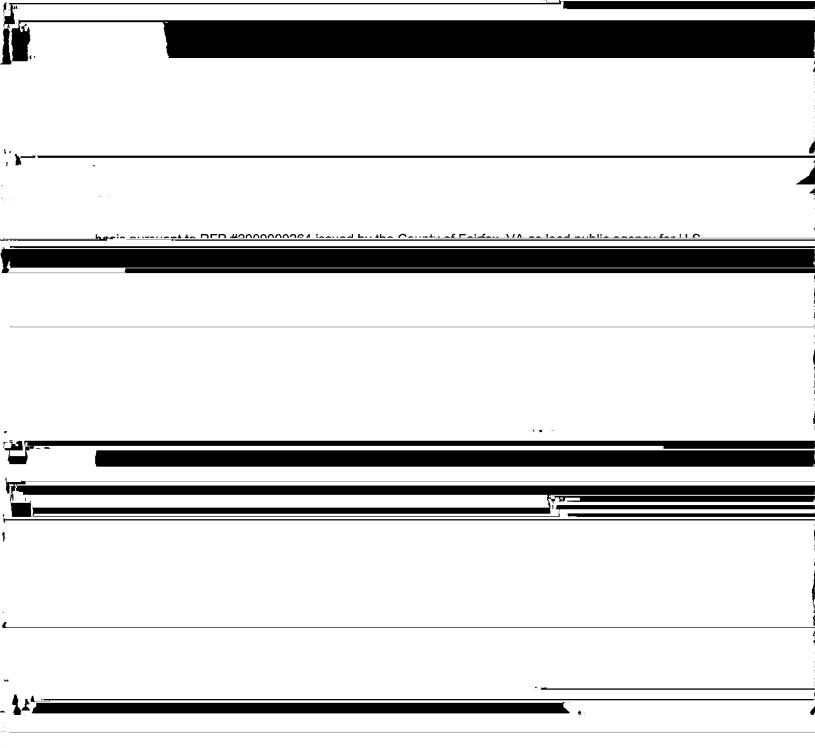
AUTHORIZE A NEW AGREEMENT WITH RICOH USA, INC FOR SCANNING AND IMAGING SERVICES

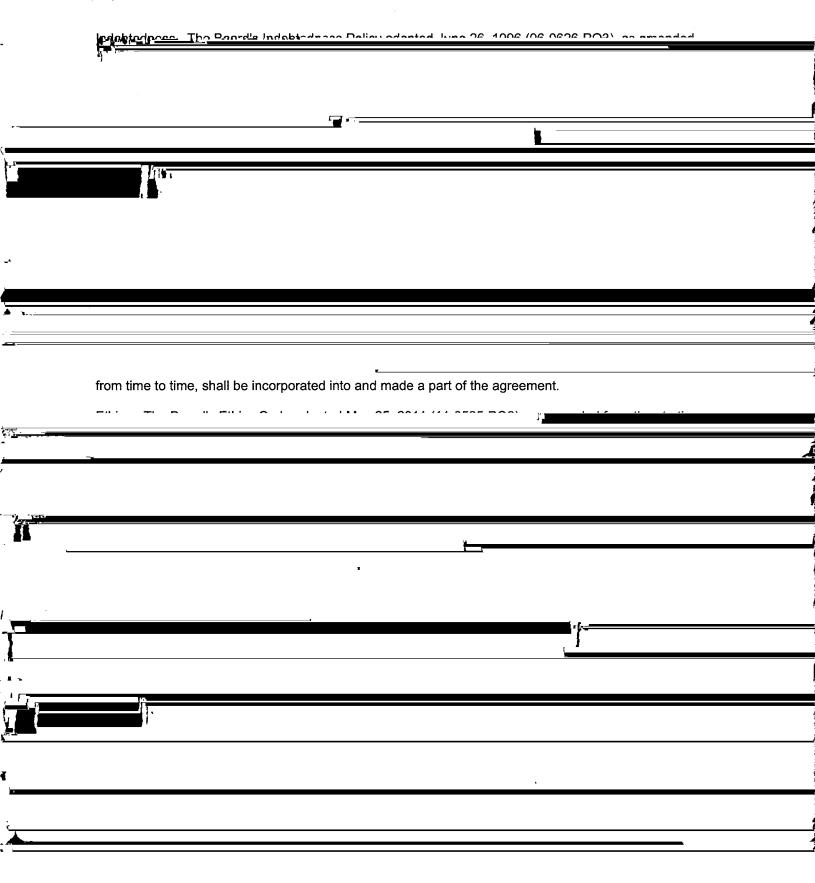
THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Ricoh USA, Inc. to provide scanning and imaging services to the General Council at a total cost not to exceed \$200,000.00. The worder was selected as a compatitive



CPS the scanned images in multi-page PDF and index data on CPS preferred media (e.g., DVD, thumb drive, etc.). This service will also include round trip transportation service for each box of CPS's documents. Vendor will also provide an electronic copy (eCopy) feature to existing CPS printing devices to provide staff with a self-service solution for scanning and imaging of documents.

	DELIVERABLES: Vondenvillene ide coenned impace in multi none DDF and index data on CDC professed and die (c. a.
1	<u>, </u>
i,,,'	
• .	
	· · · · · · · · · · · · · · · · · · ·
	£_ y
,	To // Alexandra alaino ala V. Manadanovilli alaa maasiida massad kain kaanaanaadakkan formoo ala loose of ODOIs
1	
7-	<u></u>



shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).