

December 15, 2021

RESCIND BOARD REPORT 03-0625-PO02
AND ADOPT A NEW AUTOMATED EXTERNAL DEFIBRILLATOR POLICY

THE CHIEF EXECUTIVE OFFICER RECOMMENDS:

That the Chicago Board of Education ("Board") rescind Board Report 03-0625-PO02 the Use of Automatic External Defibrillators in Chicago Public Schools and adopt a New Automated External Defibrillator Policy. The policy was posted for public comment from October 15, 2021 to November 15, 2021.

PURPOSE:

The purpose of this policy is to establish standard operating procedures required in the maintenance of Automatic External Defibrillators (AED) in Chicago Public Schools. AEDs make early defibrillation, a potentially life-saving procedure, accessible to any individual in an active and occupied CPS facility.

POLICY TEXT:**I. DEFINITIONS**

The following definitions apply to this Policy:

- A. **Automated External Defibrillator (AED):** an automated, portable medical device programmed to analyze heart rhythm, recognize rhythms that require defibrillation and provide visual and voice prompts for the device operator to deliver an electric shock if indicated.
- B. **AED Response Team:** individuals at a CPS facility where an AED is located who have been trained to use an AED and perform CPR in response to a possible sudden cardiac arrest situation.
- C. **Bystander CPR:** CPR without mouth-to-mouth breaths for use as initial first aid in response to a possible cardiac arrest situation, also called "Hands-Only CPR."
- D. **Cardiopulmonary Resuscitation (CPR):** an emergency lifesaving procedure performed when the heart stops beating that provides chest compressions and breaths.
- E. **Defibrillation:** administering an electrical impulse to an individual in order to restore normal heart rhythms.
- F. **Emergency Medical System (EMS):** professional community responder agency for emergency events that provide medical assistance and/or ambulance transport.
- G. **Medical Emergency Preparedness Plan:** A school-based plan that describes the prevention and response protocols for health-related emergencies, including but not limited to anaphylaxis, diabetes emergencies, and cardiac arrest.
- H. **Sudden Cardiac Arrest (SCA):** A life-threatening event when a person's heart stops or fails to produce a pulse.
- I. **Trained AED User:** a person who has successfully completed a course of instruction on AED use and performing CPR in accordance with the standards of a nationally recognized organization.

II. SCOPE

This policy applies to all schools and administrative buildings that receive one or more District-issued Automatic External Defibrillators (AED). The Chief Health Officer and Chief of Facilities, or their designees, must collaborate to ensure schools comply with the emergency response protocols, training, and maintenance required under the district's AED program.

III. RESPONSIBILITIES AND OVERSIGHT

- A. The Chief Health Officer will provide medical expertise and general oversight of the AED program. Responsibilities include but are not limited to the following:
 - 1. Approval of cardiopulmonary resuscitation (CPR) and AED training program. The

VI. AED TRAINING

- A. Training must include CPR and AED emergency medical care prepared according to nationally recognized standards. All certifications need to be renewed every 2 years or otherwise per original equipment maker's (OEM) recommendations.
- B. Certifications from other organizations must be pre-approved by the Chief Health Officer or designee.
- C. Each CPS building with an AED must have 2, full-time, permanent staff trained per AED unit in the building. Principals must identify staff to be certified in AED/CPR for their school buildings. The Office of Student Health and Wellness must work with non-school staff to ensure training compliance in administrative buildings.
 1. Certain job roles require AED/CPR certification independent of this policy. However, these positions only count towards a school's training requirement if they are staffed by full-time, permanent employees. These include, but may not be limited to:
 - a) Nurses
 - b) Lifeguards, in accordance with the District's [Aquatics Policy](#)
 2. Job roles where AED/CPR certification is recommended:
 - a) Physical Education Teachers
 - b) Coaches
 - c) Security guards
 - d) Special Education Classroom Assistants
 - e) Dining staff
 - f) Athletic Directors or Coaches responsible for portable AEDs for off-site athletic events.
 3. All other staff are encouraged to complete Bystander or Hands-only CPR Training.

VII. AED MAINTENANCE

Approved for Consideration:

**Maurice Swinney, EdD
Interim Chief Education Officer**

Approved for Consideration:

**Kenneth L. Fox
Chief Health Officer**

Approved:

**Pedro Martinez
Chief Executive Officer**

Approved as to Legal Form:

**Joseph T. Moriarty
General Counsel**