

AUTHORIZE A NEW AGREEMENT WITH NATIONAL LOUIS UNIVERSITY FOR CLASS  
PROFESSIONAL DEVELOPMENT FOR PRE-K SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with National Louis University to provide CLASS observations for Pre-K services to the Office of Early Childhood Education at an estimated annual cost set forth in the compensation section of this report. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on March 15, 2022 and approved by the Interim Chief Procurement Officer. Prior to approval as a Single Source, the item was published on the Procurement website on March 16, 2022, found here: [cps.edu/procurement](http://cps.edu/procurement). The item will remain on the Procurement website until the April 27, 2022 Board Meeting. This process complies with the independent consultant's recommendations for sole source procurements and the Board's "Single/Sole Source Committee Charter." A written Agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written Agreement. The authority granted herein shall automatically rescind in the event a written Agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this Agreement is stated below.

Contract Administrator :     Simpkins, Morgan A. / 773-553-2280

VENDOR:

- 1)     Vendor # 48030  
       National Louis University  
       1000 Capitol Drive  
       Wheeling, IL 60090

Kathleen Wildman  
312 261-3227

Ownership: Not For Profit

USER INFORMATION :

Project  
Manager:     11385 - Early Childhood Development - City Wide  
  
               42 West Madison Street  
  
               Chicago, IL 60602  
  
               Mckinily, Leslie  
  
               773-553-2010

TERM:

The term of this agreement shall commence on July 1, 2022 and shall end June 30, 2023. This agreement shall have two (2) options to renew for periods of twelve (12) months each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Vendor will conduct classroom observations utilizing the CLASS tool. National Louis University will project manage the assessment process & cycle; be responsible for professional development of assessors; and provide foundational and interrater reliability training on the dimensions and domains of the CLASS tool to the assessment team.

**DELIVERABLES:**

Vendor will provide observational data on classroom quality that will be collected from each assigned age group in classrooms. Qualitative and quantitative data will be submitted to CPS to facilitate quality support. The Director of Quality Assessment and the Quality Assessment Manager will communicate with stakeholders to determine the number and type of assessments to be completed. National Louis University will connect via email to schedule an assessment window and exchange needed pre-assessment/post-assessment information.

**OUTCOMES:**

Vendor's services will result in the CLASS data being used to support teacher's instructional practice within the classroom, therefore improving the student outcomes, and to comply with ISBE's requirements for quality ratings for preschool programs.

**COMPENSATION:**

Vendor shall be paid in equal monthly payments as set forth in the Agreement. Estimated annual cost for the one (1) year term is set forth below:  
\$1,600,000 FY23

**REIMBURSABLE EXPENSES:**

None

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Office of Early Childhood to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is exempt as this agreement is for a Not-for-Profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL :**

Fund 362, Office of Early Childhood Education, Unit 11385  
\$1,600,000 FY23

Not to exceed \$1,600,000 for the one (1) year term. Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain

investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

