

October 25, 2023

AUTHORIZE THE SECOND (FINAL) RENEWAL AGREEMENT WITH SCHOOLMINT INC FOR
STUDENT APPLICATION, ASSIGNMENT AND ENROLLMENT MANAGEMENT SERVICES

OPTION PERIODS REMAINING:

There are no renewal options remaining.

SCOPE OF SERVICES:

Vendor shall provide the Services listed below:

- Develop Project Scope and Business Process
- Solution Prototype Demo for CPS Leadership Team
- Parent Website (includes account setup, contact info, student management, application form, appointment scheduling and guided step by step school selection process)
- District Website (includes configuration settings, Role based access control, district level reports, messages)
- Quality Control: System testing and business process validation
- Explore methods for data integration with Student Information System
- User Acceptance Testing -System Performance/Load Testing
- Training (Users and Administrators)
- Support and maintenance

DELIVERABLES:

The district's purchase of Vendor's solution in conjunction with their implementation services will provide the school district with an online, mobile-friendly application that allows parents and administrators to manage CPS enrollment across the district using a single system of record.

OUTCOMES:

Vendor's services will result in a central application system to manage student enrollment and open seats available across the district.

COMPENSATION:

Vendor shall be paid during this option period as follows: Estimated annual costs for this option period are set forth below:

\$500,000, FY24

\$178,000, FY25

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief of Access and Enrollment to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services Contracts (M/WBE Program), this vendor is exempt from MWBE review as this agreement is for Proprietary Software.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL :

Fund 115

Information and Technology Services Unit 12510

Innovation and Incubation Unit 13610

\$500,000, FY24

\$178,000, FY25

Not to exceed \$678,000 for the one (1) year term.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

